

Shopify Shipit Delivery Checkout

Installing and setting up the **Shipit Shopify app** takes only about five minutes. Steps **1–3** are the same for all users – regardless of whether you have CCS enabled or not.

The steps are:

1. Connect the API key
2. Enter the sender's details
3. Automation
4. Define default parcel dimensions and weight for automatic order processing
5. Create delivery methods (different instructions for CCS and non-CCS)
6. Connect Shopify to Shipit (different instructions for CCS and non-CCS)

Let's get started →

Download Shipit Delivery Checkout from the Shopify App Store



Shipit Delivery Checkout

Ilmainen asennus

Shipit simplifies and streamlines your online store's shipping



SHIPIT

Here's how to check if CCS (Carrier Calculated Shipping) is enabled in your Shopify store

If you're not sure whether CCS (Carrier Calculated Shipping) is enabled in your store, you can check it as follows: → In your Shopify admin, go to **Settings > Plan** and check which plan you're on.

The availability of CCS depends on your plan:

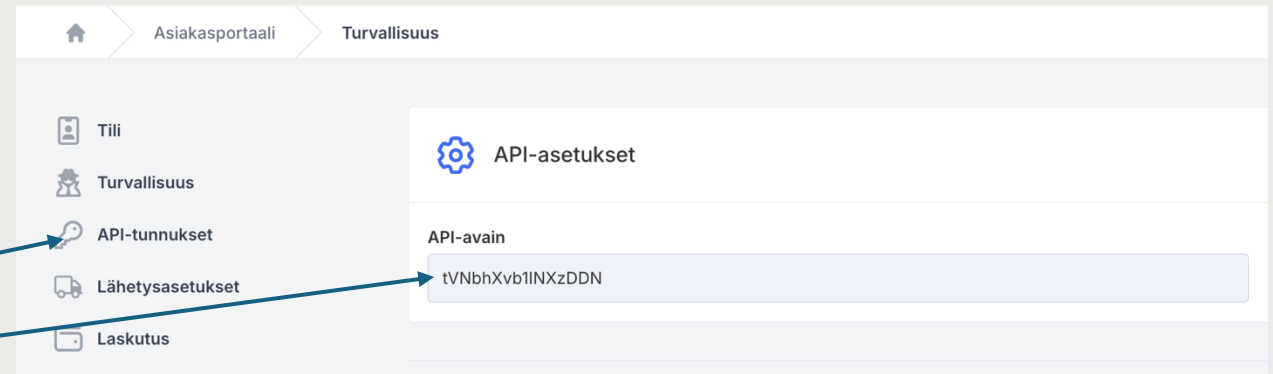
- **Shopify Plus:** CCS is automatically included.
- **Shopify Advanced:** CCS is automatically included.
- **Shopify Grow:** CCS is included if you're on annual billing. If you're on monthly billing, you can purchase it as an add-on.
- **Other plans (e.g. Basic):** CCS is not available.

If you're unsure, you can always confirm this by contacting Shopify Support.

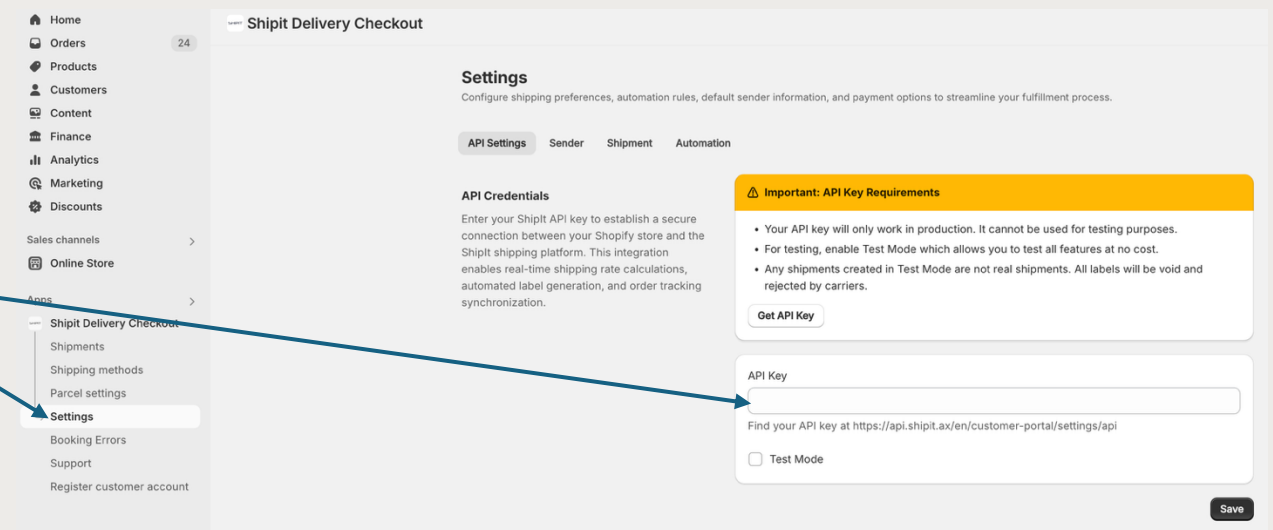
In the instructions, sections related to shipping method setup are clearly marked in **red**: which parts apply to stores with CCS, and which to those without CCS. By carefully following the guide, you'll get the shipping methods to appear in your store's checkout — whether your Shopify plan includes CCS or not.

Step 1 – Connect the app to your Shipit account

1. Log in to your Shipit account.
2. Go to **Settings** (⚙️ gear icon in the top right corner) → **API keys**.
3. Copy your API key.



1. In Shopify: **Apps** → **Shipit Delivery Checkout** → **Settings**.
2. Paste your API key into the field.



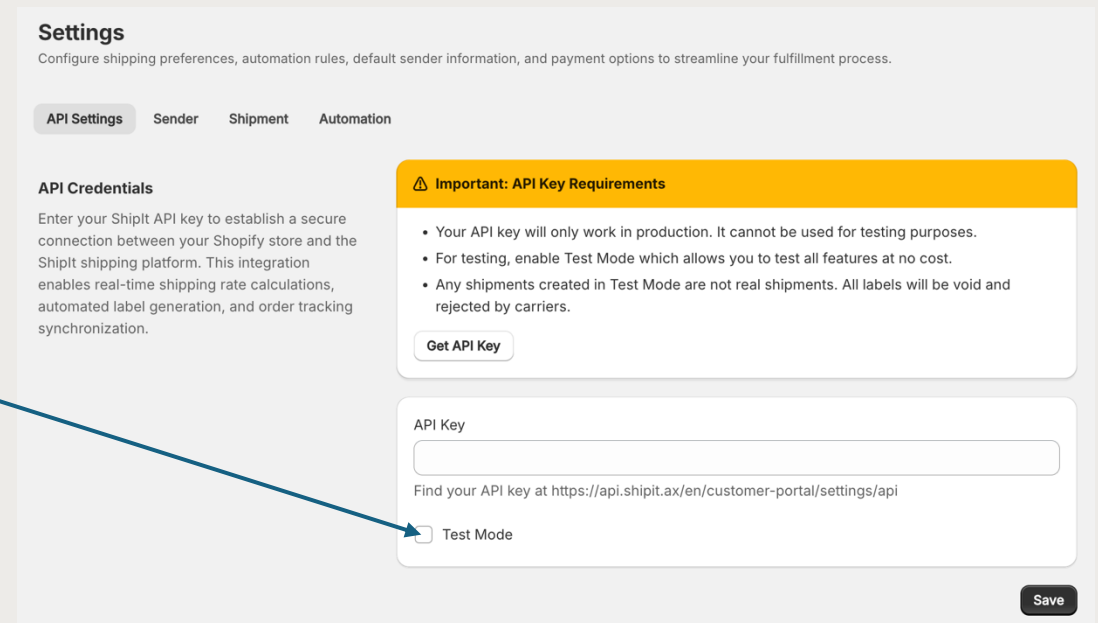
Test Mode

The API key you copied from your Shipit account works only in the **production environment**. It cannot be used for testing.

For testing purposes, enable **Test Mode**, which allows you to try out all features without any costs.

Shipments created in Test Mode are **not real shipments**. All shipping labels will be voided, and carriers will not accept them.

No separate API key is required for Test Mode.



Settings
Configure shipping preferences, automation rules, default sender information, and payment options to streamline your fulfillment process.

API Settings Sender Shipment Automation

API Credentials
Enter your Shipit API key to establish a secure connection between your Shopify store and the Shipit shipping platform. This integration enables real-time shipping rate calculations, automated label generation, and order tracking synchronization.

⚠ Important: API Key Requirements

- Your API key will only work in production. It cannot be used for testing purposes.
- For testing, enable Test Mode which allows you to test all features at no cost.
- Any shipments created in Test Mode are not real shipments. All labels will be void and rejected by carriers.

[Get API Key](#)

API Key

Find your API key at <https://api.shipit.ax/en/customer-portal/settings/api>

☐ Test Mode

[Save](#)

Step 2 – Enter the sender’s details

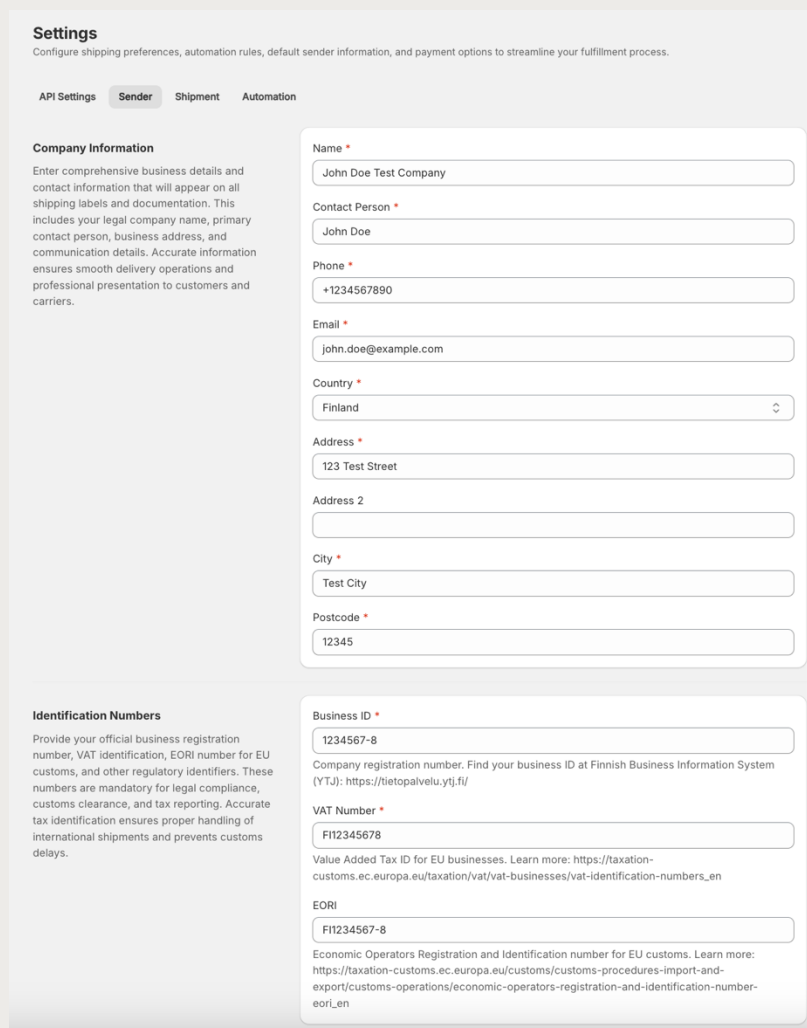
Open the Shipit App settings and select the “**Sender**” tab. Fill in all the required fields (those marked with an asterisk * are mandatory).

Add your company’s business ID number as well as the international VAT number.

→ The international VAT number is formed by adding **FI** in front of your Business ID number and removing the hyphen at the end. For example: **FI12345678**

An **EORI number** is mandatory if your company is engaged in international trade.

→ Learn more about the EORI number and register your own EORI number free of charge on the Customs website.



The screenshot shows the 'Settings' screen in the Shipit app, specifically the 'Sender' tab. The header 'Settings' is at the top, with a subtitle 'Configure shipping preferences, automation rules, default sender information, and payment options to streamline your fulfillment process.' Below the header are four tabs: 'API Settings', 'Sender' (selected), 'Shipment', and 'Automation'. The 'Sender' tab is divided into two main sections: 'Company Information' and 'Identification Numbers'. The 'Company Information' section includes fields for Name, Contact Person, Phone, Email, Country, Address, Address 2, City, and Postcode. The 'Identification Numbers' section includes fields for Business ID, VAT Number, and EORI. Each field has a description and a link to learn more. The fields are marked with an asterisk (*) to indicate they are mandatory.

Settings
Configure shipping preferences, automation rules, default sender information, and payment options to streamline your fulfillment process.

API Settings **Sender** Shipment Automation

Company Information
Enter comprehensive business details and contact information that will appear on all shipping labels and documentation. This includes your legal company name, primary contact person, business address, and communication details. Accurate information ensures smooth delivery operations and professional presentation to customers and carriers.

Name *
John Doe Test Company

Contact Person *
John Doe

Phone *
+1234567890

Email *
john.doe@example.com

Country *
Finland

Address *
123 Test Street

Address 2

City *
Test City

Postcode *
12345

Identification Numbers
Provide your official business registration number, VAT identification, EORI number for EU customs, and other regulatory identifiers. These numbers are mandatory for legal compliance, customs clearance, and tax reporting. Accurate tax identification ensures proper handling of international shipments and prevents customs delays.

Business ID *
1234567-8
Company registration number. Find your business ID at Finnish Business Information System (YTJ): <https://tietopalvelu.ytj.fi/>

VAT Number *
FI12345678
Value Added Tax ID for EU businesses. Learn more: https://taxation-customs.ec.europa.eu/taxation/vat/vat-businesses/vat-identification-numbers_en

EORI
FI1234567-8
Economic Operators Registration and Identification number for EU customs. Learn more: https://taxation-customs.ec.europa.eu/customs/customs-procedures-import-and-export/customs-operations/economic-operators-registration-and-identification-number-eori_en

Shipments

Product Information

– Only if you are making international shipments
Select which product details (name, description, SKU, variant) are used for:

Customs declarations

Pro forma invoices

→ More accurate product details = faster customs clearance & fewer delays

Cash on Delivery (COD)

Enter your bank account details (IBAN + BIC) so payments are directed to your business account.
Enables payment upon delivery.

Settings
Configure shipping preferences, automation rules, default sender information, and payment options to streamline your fulfillment process.

API Settings Sender **Shipment** Automation

Product Information
Customize how product information is displayed on shipping labels, customs declarations, and international shipping documentation. Choose which product data fields (name, description, SKU, or variant details) are used for customs declarations and proforma invoices. Proper product descriptions are crucial for customs clearance, duty calculations, and avoiding shipping delays at international borders.

International Shipments Only
These settings only apply to international shipments, not domestic shipments.

Item Description Source
Product Name

Proforma Description Source
Product Name

Cash on Delivery
Configure your bank account information to enable Cash on Delivery (COD) payment processing for customers who prefer to pay upon receipt. Enter your complete banking details including account number and bank routing codes to ensure secure and accurate payment collection from COD shipments directly into your business account.

COD Bank Account

COD Bank Code

Product information in customs declarations

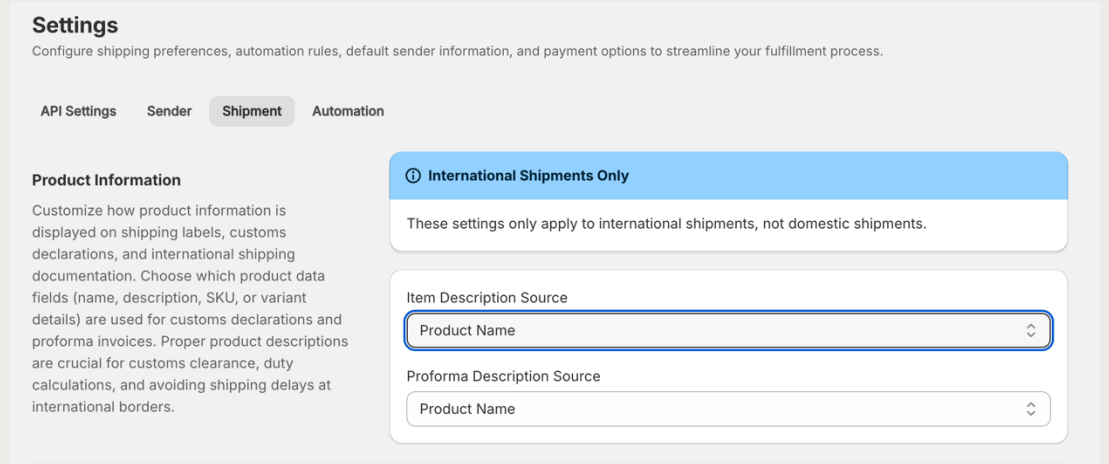
Select from the dropdown menu the option to be used as the product description in the customs declaration **when a shipment is sent outside the EU**.

You can use the product name, product variant, or SKU.

Customs declarations often require details about the product's composition, for example: *"98% cotton, 2% elastane."*

We recommend choosing the field in your store that contains **the most accurate product description**.

HS codes saved to your Shopify products are automatically included in the customs declaration to make it complete. Note that some countries require at least an 8-digit HS code (also known as TARIC).



Settings
Configure shipping preferences, automation rules, default sender information, and payment options to streamline your fulfillment process.

API Settings Sender **Shipment** Automation

Product Information
Customize how product information is displayed on shipping labels, customs declarations, and international shipping documentation. Choose which product data fields (name, description, SKU, or variant details) are used for customs declarations and proforma invoices. Proper product descriptions are crucial for customs clearance, duty calculations, and avoiding shipping delays at international borders.

International Shipments Only
These settings only apply to international shipments, not domestic shipments.

Item Description Source
Product Name

Proforma Description Source
Product Name

Step 3

– Automation

Go to the Shipit App settings and select the “Automation” tab.

1. Order Notifications

Here you can define whether **Shipit sends automatic shipping confirmations to customers.**

Please note that Shipit sends the email as soon as the shipping label has been created on Shipit’s side. This means that if your automation is set to create the label immediately when the order is received, the email will also be sent to the customer right away – not only when the order is processed in Shopify.

Settings

Configure shipping preferences, automation rules, default sender information, and payment options to streamline your fulfillment process.

API Settings Sender Shipment **Automation**

Order Notifications

Control whether customers receive automated shipment confirmation emails from Shipit when their orders are processed and shipped. When enabled, customers will receive email notifications containing shipment tracking information and delivery updates directly from the Shipit system, in addition to any notifications from Shopify.

 Preview of these emails can be requested by contacting customer support. Customizable email templates for order confirmation are available on our platform outside of Shopify.

☐ Send Order Confirmation Email

→ When this setting is enabled, customers will receive tracking information and delivery updates directly from Shipit’s system by email, in addition to Shopify’s messages.

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Shipment Automation

After **Order Notifications**, on the same page, you can configure the **Shipment Automation** settings.

After manual fulfillment

Before you can download shipping labels, you must manually fulfill the order in Shopify.

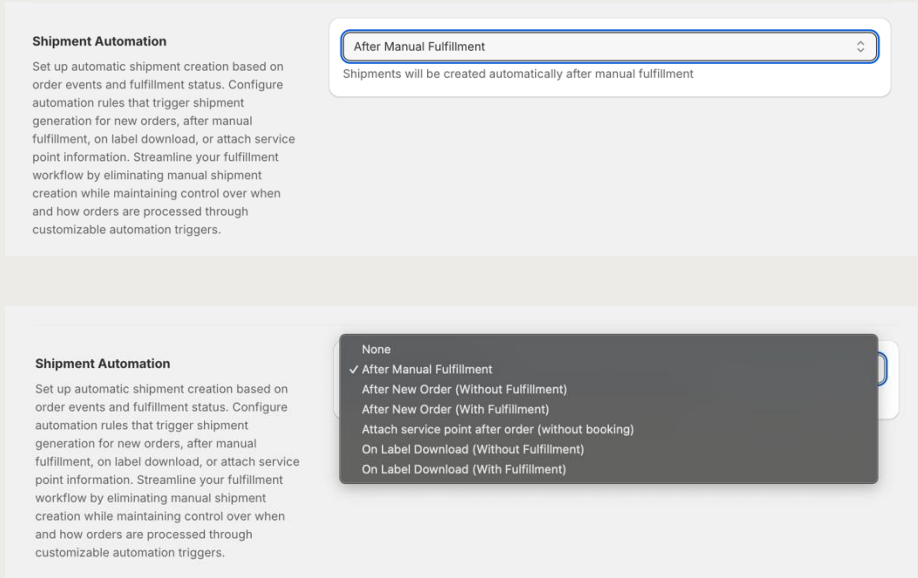
Please note that if you try to download labels before the order has been fulfilled, they may appear blank or white.

If you are using an external scanning or packing slip app, select this automation.

After new order

Automatically create shipments as soon as new orders arrive, but do **NOT** mark the order as fulfilled.

You will need to log in to the Shipit app via your web browser to download the shipping labels and tracking information.



Shipment Automation

After new order with fulfillment

Fully automated order processing:

The shipment is created automatically

Tracking numbers and shipping labels are added to the order
The order is automatically marked as fulfilled

→ **A perfect solution** when you want to handle the delivery process without any manual work.

Attach service point after order (without booking)

This option is designed especially for merchants using **ERP or WMS systems**.

Example: If you use the Shipit app **only to display pickup points at checkout**, but want to handle the actual booking and label printing yourself (e.g. through Ongoing), select this setting.

Shipment Automation

Set up automatic shipment creation based on order events and fulfillment status. Configure automation rules that trigger shipment generation for new orders, after manual fulfillment, on label download, or attach service point information. Streamline your fulfillment workflow by eliminating manual shipment creation while maintaining control over when and how orders are processed through customizable automation triggers.

After Manual Fulfillment

Shipments will be created automatically after manual fulfillment

Shipment Automation

Set up automatic shipment creation based on order events and fulfillment status. Configure automation rules that trigger shipment generation for new orders, after manual fulfillment, on label download, or attach service point information. Streamline your fulfillment workflow by eliminating manual shipment creation while maintaining control over when and how orders are processed through customizable automation triggers.

None
✓ After Manual Fulfillment
After New Order (Without Fulfillment)
After New Order (With Fulfillment)
Attach service point after order (without booking)
On Label Download (Without Fulfillment)
On Label Download (With Fulfillment)

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Shipment Automation

On label download (With fulfillment)

The order is automatically fulfilled when the shipping label is downloaded.

On label download (Without fulfillment)

The shipping label can be downloaded, but the order will not be automatically marked as fulfilled.

This function corresponds to the model familiar to many from Packrooster.

Shipment Automation

Set up automatic shipment creation based on order events and fulfillment status. Configure automation rules that trigger shipment generation for new orders, after manual fulfillment, on label download, or attach service point information. Streamline your fulfillment workflow by eliminating manual shipment creation while maintaining control over when and how orders are processed through customizable automation triggers.

After Manual Fulfillment

Shipments will be created automatically after manual fulfillment

Shipment Automation

Set up automatic shipment creation based on order events and fulfillment status. Configure automation rules that trigger shipment generation for new orders, after manual fulfillment, on label download, or attach service point information. Streamline your fulfillment workflow by eliminating manual shipment creation while maintaining control over when and how orders are processed through customizable automation triggers.

None

✓ After Manual Fulfillment

After New Order (Without Fulfillment)

After New Order (With Fulfillment)

Attach service point after order (without booking)

On Label Download (Without Fulfillment)

On Label Download (With Fulfillment)

Automation → Order Tagging

Automatic addition of the Shipit tag to orders

You can configure the app to **automatically add the Shipit tag to all new orders**.

When this setting is enabled, all new orders are automatically marked with the Shipit tag.

When the setting is disabled, orders will only receive the Shipit tag if you specifically choose an automation type (e.g. *After new order*, *After fulfillment*, etc.).

This makes it easier to filter and track orders in the Shipit app.

Order Tagging

Automatically tag orders when their shipping labels are downloaded. This helps track which orders have had their labels generated for shipping, making it easier to monitor fulfillment progress and identify orders ready for dispatch.

☐ Tag new orders automatically

Automatically add the Shipit tag to all new orders. When disabled, orders will only be tagged when you select a specific automation type.

☒ Tag orders with downloaded labels

Automatically add a tag to orders when their shipping labels are downloaded

Tag name

Label done

The tag to add to orders (default: 'Labels Downloaded')

testi testinen	Online Store	€615.00	Paid	Fulfilled	1 item	Tracking added	PostNord Kotipaketti (MyPackH...	Label done	Shipit
testi testinen	Online Store	€729.95	Paid	Fulfilled	1 item	Tracking added	PostNord MyPack Collect - Pos...	Label done	Shipit

View from the Shopify Orders tab showing the tags added to orders.

Automation → Order Tagging

With this setting, you can automatically **add tags to orders when their shipping labels have been downloaded.**

This helps you to:

- Track which orders already have a shipping label created
- Easily see which orders are ready to be shipped
- Simplify the monitoring and management of your delivery process

For example: orders can automatically be tagged with **“Label downloaded.”**

Order Tagging

Automatically tag orders when their shipping labels are downloaded. This helps track which orders have had their labels generated for shipping, making it easier to monitor fulfillment progress and identify orders ready for dispatch.

☐ Tag new orders automatically

Automatically add the ShipIt tag to all new orders. When disabled, orders will only be tagged when you select a specific automation type.

☒ Tag orders with downloaded labels

Automatically add a tag to orders when their shipping labels are downloaded

Tag name

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The tag to add to orders (default: 'Labels Downloaded')

testi testinen	Online Store	€615.00	Paid	Fulfilled	1 item	Tracking added	PostNord Kotipaketti (MyPackH...	Label done	Shipit
testi testinen	Online Store	€729.95	Paid	Fulfilled	1 item	Tracking added	PostNord MyPack Collect - Pos...	Label done	Shipit

Näkymä Shopify Orders -välilehdeeltä, jossa näkyvät tilauksiin lisätyt tagit.

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Automation → Parcel Weight Settings

Package Weight Settings

Define how the package weight is handled when creating a shipment.

You can choose between two options:

- **Shopify order data weight:** Uses the weight defined for the products in Shopify's system.
- **Shipit parcel settings weight:** Uses the default weight you have set in the parcel settings section.

This selection determines which weight appears in the shipment details and is passed on to the carrier.

Parcel Weight Settings

Configure how parcel weights are handled during shipment creation. Choose whether to use the weight from Shopify order data or the configured weight from your parcel settings.

Parcel weight preference

Shopify order weight

Choose whether to use weights from Shopify order data or from your configured parcel settings when creating shipments. Note: This global setting cannot be overridden by individual parcel settings.

Parcel Weight Settings

Configure how parcel weights are handled during shipment creation. Choose whether to use the weight from Shopify order data or the configured weight from your parcel settings.

Parcel weight preference

✓ Shopify order weight
Parcel configured weight

when creating shipments. Note: This global setting cannot be overridden by individual parcel settings.

Step 4 – Create parcel size

This step applies to both CCS and non-CCS plans

In order to create delivery methods in the Shipit app, you must first add **default parcel dimensions and weight**, as the Shipit API requires this information.

You can also create a **single generic parcel (dummy parcel)** for all shipments.

Note: The carrier will measure and weigh the parcel
→ **Billing is based on the actual data.**

!! You cannot print a shipping label if the parcel settings have not been defined.

1.  Shipit Delivery Check... 
- Shipments
 - Shipping methods
 - Parcel settings**
 - Settings
 - Support
 - Register customer account

2.

+ Create parcel setting

3.

← Parcel settings

Create parcel setting

Name

Length

 cm

Width

 cm

Height

 cm

Weight

 kg

Type

Create

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Example Package

 Shipit Delivery Checkout

← Parcel settings

Edit parcel setting

Delete

Name

My standard package size

Length

15

cm

Width

11

cm

Height

4

cm

Weight

1

kg

Type

Package

Save

Example Pallet

← **Paketinställningar**

Ta bort

Redigera paketinställning

Namn *

My standard pallet size

Längd *

120 cm

Bredd *

80 cm

Höjd *

35 cm

Vikt

35 kg

☐ Åsidosätt orderns vikt

När detta är aktiverat används detta pakets konfigurerade vikt istället för vikten beräknad från Shopifys orderdata

Typ *

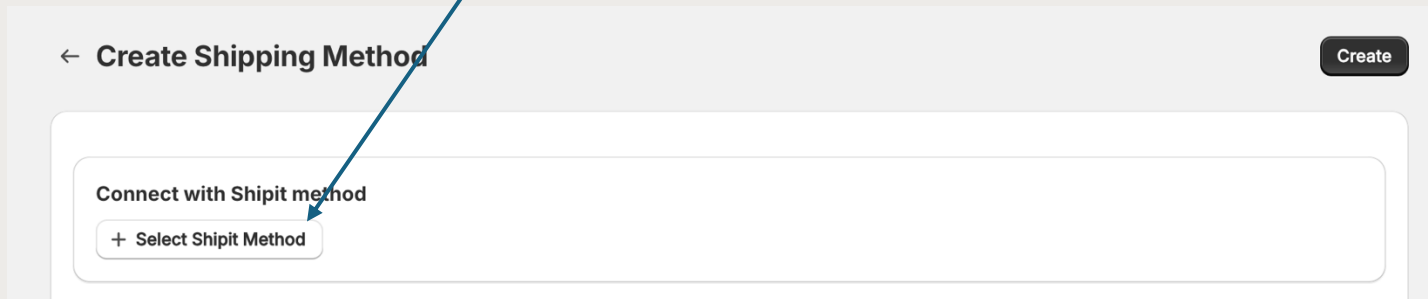
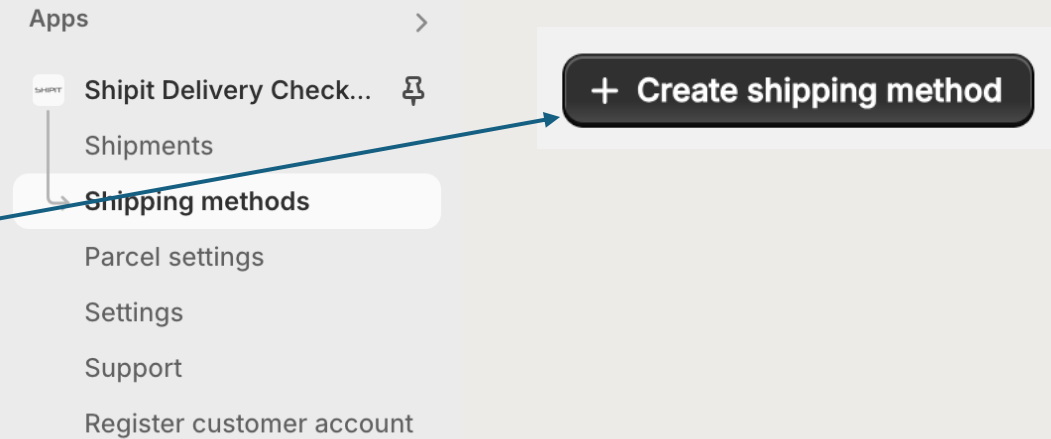
Pallet

Spara

Step 5 – Create a delivery method

This step applies to both CCS and non-CCS plans

1. In the **Shipping methods** section, click the **+Create shipping method** button in the top right corner.
2. Select **+Select Shipit method**.



Step 5 – Create a delivery method

This step applies to both CCS and non-CCS plans

3. Select the delivery method you want.

You can filter delivery methods using the filters or by typing the carrier or delivery method name directly into the search field.

4. Click **Choose** and then **Save**.

← Connect with Shipit Method Cancel Save

Search
matkahuolto

Filters

- ☐ Consumer as receiver
- ☐ Company as receiver
- ☐ Pallet
- ☐ Home delivery
- ☐ Pick up included
- ☐ Add on pick up
- ☐ Large parcel
- ☐ Fragile
- ☐ Dangerous Goods Regulations (DGR)
- ☐ Limited Quantities (LQ)
- ☐ Domestic deliveries
- ☒ Pick up points
- ☐ EU delivery
- ☐ Worldwide delivery
- ☐ Warm transport

Clear filters

Shipit Methods

Matkahuolto Lähellä-paketti Choose

Matkahuolto XXS-Paketti Choose

Matkahuolto - Ulkomaan Lähellä-paketti Choose

Step 5

– Create a delivery method

5. Service name – (applies to both CCS and non-CCS plans)

The service name will automatically appear once you have selected the delivery method. You can edit the name if you wish, but we recommend keeping it as is to remain consistent with the carrier names and to avoid confusing the customer.

6. Description field – (applies only if you have CCS)

We recommend adding an estimated delivery time in this field. For example: *Estimated delivery time 1–3 business days*.

You can check the estimated delivery times on our website for each carrier and delivery method.

← Create Shipping Method Create

Connected Shipit Method

 Matkahuolto Lähellä-paketti

 Change

 Delivery method ON Turn off

Service name *

Matkahuolto Lähellä-paketti **CCS and non-CCS**

Detailed description of the shipping method and service options

Toimitusaika-arvio 1-3 arkipäivää. **Only CCS**

Keep descriptions 50-60 characters for optimal single-line display at checkout (maximum 80 characters recommended)

NOTE: Keep the text as short as possible (approx. 50–80 characters) so it displays clearly in the online store checkout view.

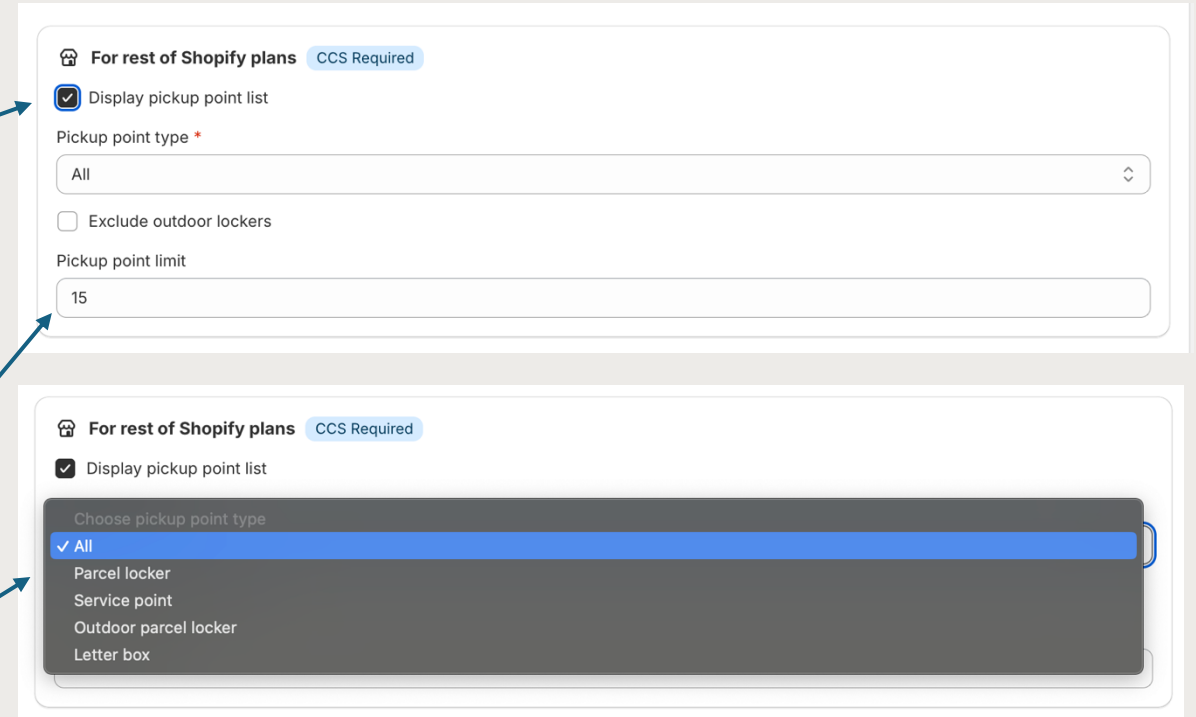
Step 5 – Create a delivery method

This applies only if you have CCS enabled

7. Enable pickup point display – Display pickup point list

This setting allows you to display pickup points at checkout. The feature is only available if your Shopify store has CCS (Carrier Calculated Shipping) enabled. → Check your store's plan to see if it includes CCS, or confirm this with Shopify Support.

8. Select pickup point type (**Pickup point type**) and define how many of the nearest pickup points are shown at checkout (**Pickup point limit**). This determines how many options the customer will see in the pickup point list. Pickup point type only works if the delivery method supports excluding certain pickup points from being displayed.



For rest of Shopify plans CCS Required

☒ Display pickup point list

Pickup point type *

All

☐ Exclude outdoor lockers

Pickup point limit

15

For rest of Shopify plans CCS Required

☒ Display pickup point list

Choose pickup point type

- ✓ All
- Parcel locker
- Service point
- Outdoor parcel locker
- Letter box

Example of delivery methods and their visibility at checkout, if you have CCS enabled

An estimated delivery time is defined for all delivery methods, which is displayed under the title, i.e., the delivery method name.

At checkout, delivery methods are shown in this case in order of price. When creating a delivery method, the default setting is to display the three (3) nearest pickup points at checkout.

If you wish, you can increase this number, for example, to ten pickup points per delivery method. However, it's important to keep the customer experience in mind, especially on mobile — since the majority of customers shop using mobile devices.

If the list of delivery methods is too long, the user experience may suffer.

Shipping method		
☒	Matkahuolto XXS-Paketti - Matkahuolto (1.3km) Toimitusaika-arvio 1-3 arkipäivää (Narinkka 1, 00100 HELSINKI)	FREE
☐	Matkahuolto XXS-Paketti - Matkahuolto pakettipiste, Pop up Kamppi (1.3km) Toimitusaika-arvio 1-3 arkipäivää (Narinkka 1, 00100 HELSINKI)	FREE
☐	Matkahuolto XXS-Paketti - R-kioski Rautatieasema (1.4km) Toimitusaika-arvio 1-3 arkipäivää (Rautatieasema, 00100 Helsinki)	FREE
☐	Postnord - Automaatti - PostNord Automaatti Alepa Kuperitalo (0.43km) Toimitusaika-arvio kotimaassa 1-2 arkipäivää (Töölönkatu 4, 00100 HELSINKI)	€3.90
☐	Postnord - Automaatti - PostNord Automaatti K-supermarket Postitalo (0.472km) Toimitusaika-arvio kotimaassa 1-2 arkipäivää (Elielinaukio 2, 00100 HELSINKI)	€3.90
☐	Postnord - Automaatti - PostNord Automaatti S-market Sokos Helsinki (0.415km) Toimitusaika-arvio kotimaassa 1-2 arkipäivää (Mannerheimintie 9, 00100 HELSINKI)	€3.90
☐	Matkahuolto Lähellä-paketti - Matkahuolto (1.3km) Toimitusaika-arvio 1-3 arkipäivää (Narinkka 1, 00100 HELSINKI)	€4.90
☐	Matkahuolto Lähellä-paketti - Matkahuolto pakettipiste, Pop up Kamppi (1.3km) Toimitusaika-arvio 1-3 arkipäivää (Narinkka 1, 00100 HELSINKI)	€4.90
☐	Matkahuolto Lähellä-paketti - R-kioski Rautatieasema (1.4km) Toimitusaika-arvio 1-3 arkipäivää (Rautatieasema, 00100 Helsinki)	€4.90
☐	DB Schenker Noutopistepaketti - K-MARKET ETU-TÖÖLO (km) Toimitusaika-arvio 2-5 arkipäivää (LAPUANKATU 4, 00100 HELSINKI)	€5.90
☐	DB Schenker Noutopistepaketti - LIDL GRANIITTITALO SMARTMILE (km) Toimitusaika-arvio 2-5 arkipäivää (JAAKONKATU 3, 00100 HELSINKI)	€5.90

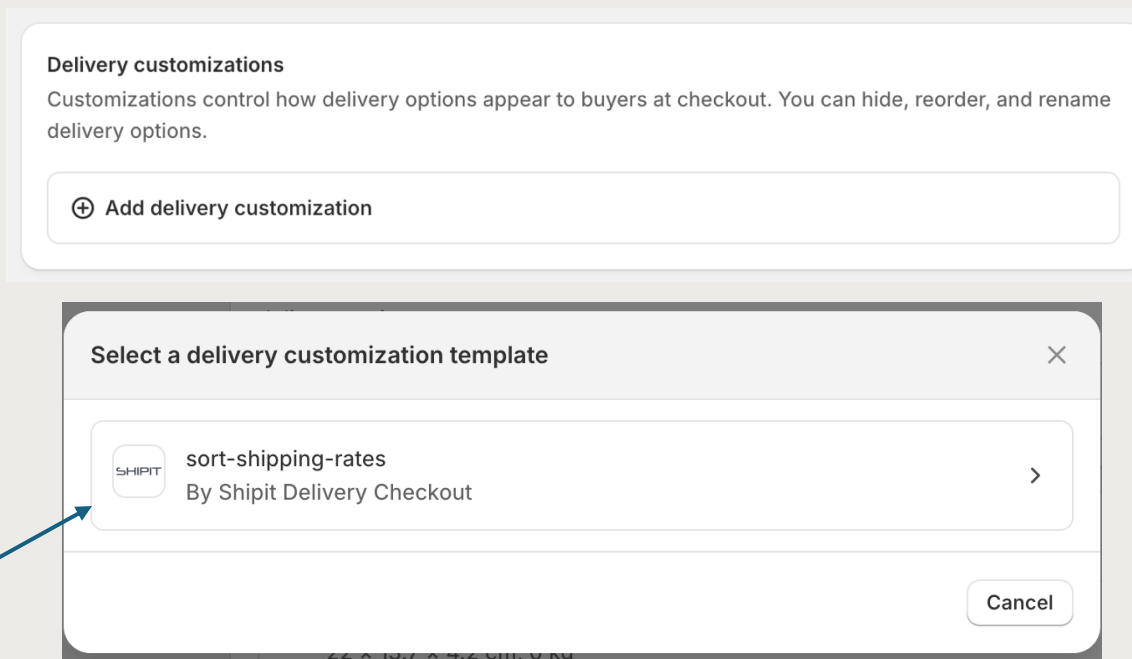
Visibility of delivery methods in Shopify checkout

Shopify limits how pickup points are displayed at checkout. Pickup points are shown by Shopify based on the following criteria:

1. **by price**
2. **in alphabetical order**
3. **by distance**

By default, Shipit sorts pickup points **by distance**. If you don't want pickup points to be displayed by distance, you can change this in your Shopify settings:

- Go to **Delivery and Shipping** settings. Click + **Add delivery customization** and select **Shipit sort-shipping-rates**. You can disable this feature at any time if you wish.



Step 5 – Create a delivery method

This step applies to both CCS and non-CCS plans

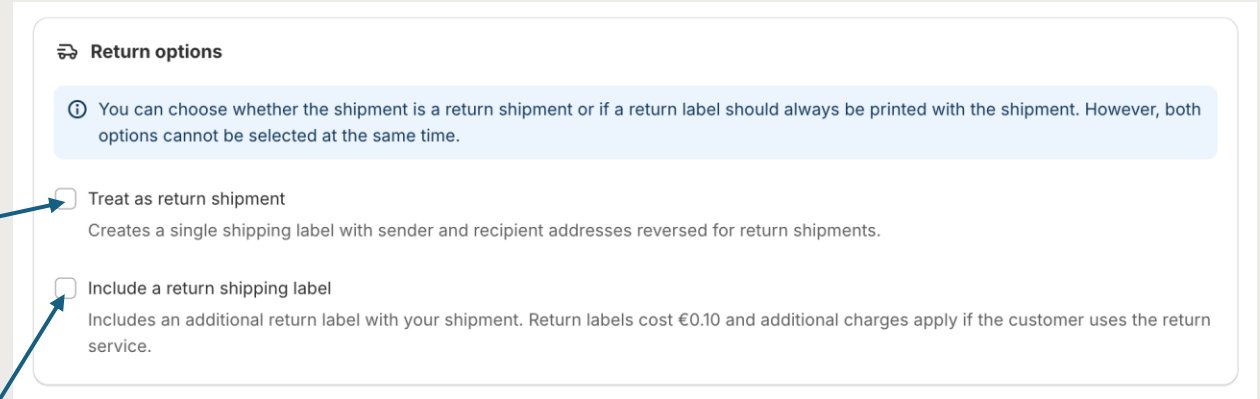
9. You can choose whether the shipment is a return shipment or if a return label should always be included. Both options cannot be selected at the same time.

Process as a return shipment

Creates a single label where the sender and recipient addresses are swapped — intended for return shipments.

Include a return label with the shipment

Adds an additional label intended for a possible return. The cost of the return label is €0.10 + VAT, and shipping costs are only charged if the return label is actually used.



 Return options

 You can choose whether the shipment is a return shipment or if a return label should always be printed with the shipment. However, both options cannot be selected at the same time.

☐ Treat as return shipment
Creates a single shipping label with sender and recipient addresses reversed for return shipments.

☐ Include a return shipping label
Includes an additional return label with your shipment. Return labels cost €0.10 and additional charges apply if the customer uses the return service.

Shipping rules

This applies only if you have CCS enabled

The **Shipping rules** feature is only available for customers who have Shopify's CCS (Carrier Calculated Shipping) enabled.

You can use shipping rules to dynamically adjust delivery prices based on cart conditions or to hide certain delivery methods in specific situations.

Examples:

Free delivery for orders over €100

→ Add a rule that sets the price to €0 when the cart value is at least €100.

Hide a delivery method for orders over 2 kg

→ Add a rule that hides the delivery method if the cart weight exceeds 2 kg.

Hide delivery to a specific country, e.g., Antarctica

→ Add a rule that hides the delivery method if the recipient's country is Antarctica.

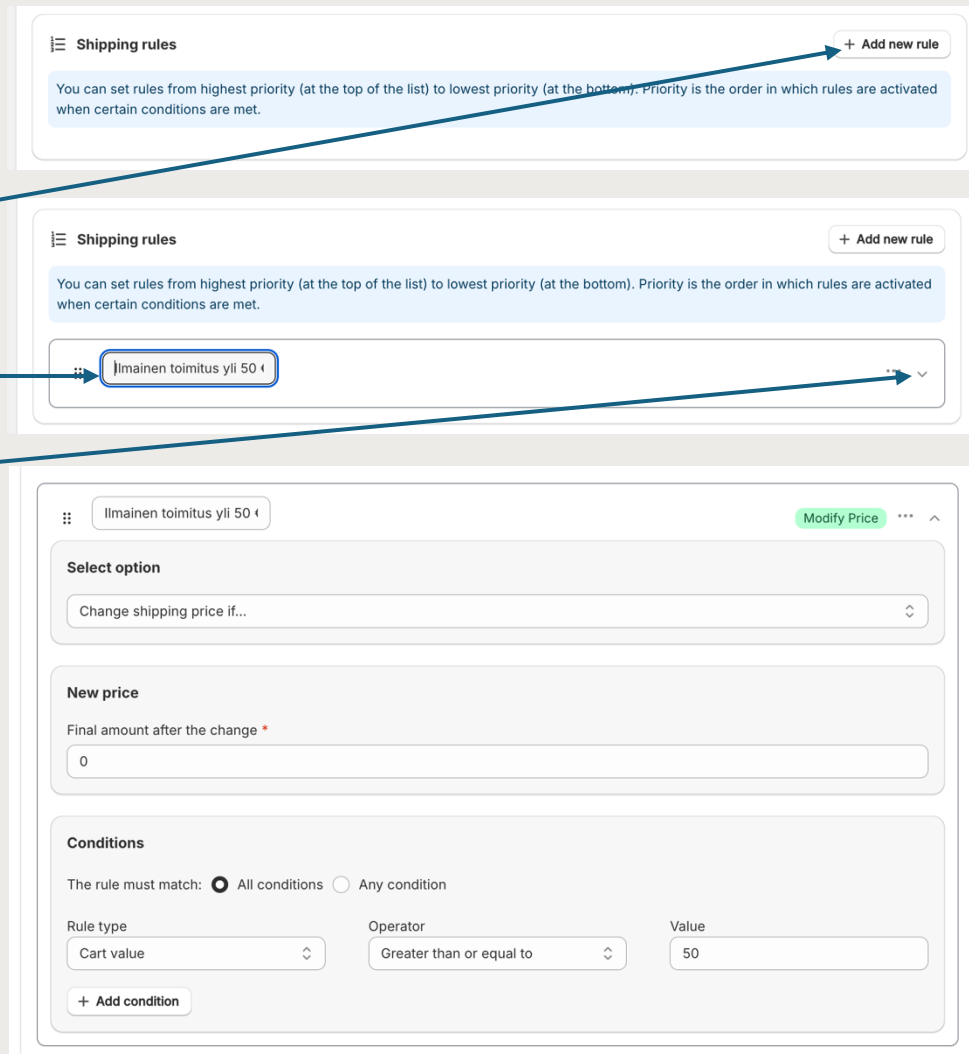
How to create a shipping rule

– Shipping rule (CCS only)

Click the **+Add New Rule** button.

- Name the rule, for example: *Free delivery for orders over €50*.
- Click the arrow  on the right-hand side of the column to open the rule editing fields.
 - Click **Change shipping price if...**
Enter **0** in the price field (**New Price**).
 - Add a condition (**Conditions – all conditions**):
 - **Rule type:** Cart Value
 - **Operator:** Greater than or equal to
 - **Value:** 50
- Click the **Save** button (at the top center).

You can add additional rules for the same delivery method by clicking the **+Add new rule** button.



Shipping rules

+ Add new rule

You can set rules from highest priority (at the top of the list) to lowest priority (at the bottom). Priority is the order in which rules are activated when certain conditions are met.

Ilmainen toimitus yli 50 €

Modify Price

Select option

Change shipping price if...

New price

Final amount after the change *

0

Conditions

The rule must match: ☒ All conditions ☐ Any condition

Rule type

Cart value

Operator

Greater than or equal to

Value

50

+ Add condition

For example: You have three different rules for one delivery method:

Examples:

- Free delivery if the cart value is over €50
- Show the delivery method to Norway if the weight is under 20 kg
- Completely hide certain countries, such as Switzerland and Monaco

Order of rules to ensure correct functionality:

1. **Hide rules first** → This ensures that countries like Switzerland and Monaco never appear under any circumstances.
2. **Show rules next** → For example, Norway will only appear if the weight is under 20 kg.
3. **Price rules last** → Free delivery for orders over €50, but only if the delivery method is already visible due to the previous rules.

Why this order is important:

Price rules only apply if the delivery method is

How to create a country rule (CCS)

Example: Hiding a delivery method if the shipping country is Latvia

Name the rule clearly

– Write a descriptive name so that all store users understand the purpose of the rule.

Select the action

– From the dropdown menu, choose **Hide shipping method if...**

Define the conditions

– Select **All conditions**.

Rule type

– Choose **Shipment country**.

Operator

– Select **One of equal** – is one of the following.

Value

– Enter *Latvia* if you don't want the delivery method to be visible for that country.

The screenshot shows the 'Shipping rules' configuration page in SHIPIT. At the top, there's a header 'Shipping rules' with a 'CCS Required' tag and a '+ Add new rule' button. Below this is a light blue box stating 'Rules process from top to bottom. First matching rule applies.' The main configuration area has a title 'Ei toimitusta Latviaan' with a 'Disable Method' button and a dropdown menu. The dropdown menu is open, showing 'Hide shipping method if...'. Below this is the 'Conditions' section. It starts with 'The rule must match:' followed by two radio buttons: 'All conditions' (selected) and 'Any condition'. Below this are three fields: 'Rule type' with a dropdown menu showing 'Shipment country', 'Operator' with a dropdown menu showing 'One of equal', and 'Value' with a text input field containing 'Latvia' and a close button 'x'. At the bottom of the conditions section is a '+ Add condition' button. Blue arrows point from the text instructions on the left to the corresponding UI elements in the screenshot.

Product tags

You can use product tags for creating rules if you have CCS enabled.

You can also create and use product tags without CCS, but in that case, they cannot be linked to rules.

1. Open Products

Log in to the Shopify admin.

From the left-hand menu, select **Products**.

2. Select a product

Click the product you want to add a tag to.

3. Add a tag

On the product page, find the **Tags** field (on the right-hand side).

Type in the desired tag.

If the tag already exists, Shopify will suggest it automatically.

If it doesn't, type a new name and press **Enter**.

4. Save

Click **Save** in the top right corner.

5. Use for creating product groups

Once you have added the same tag to multiple products, you can create an automatic **collection** that gathers all products with that tag.

1. Go to **Products → Collections**.

2. Create a new collection.

3. Select **Smart**.

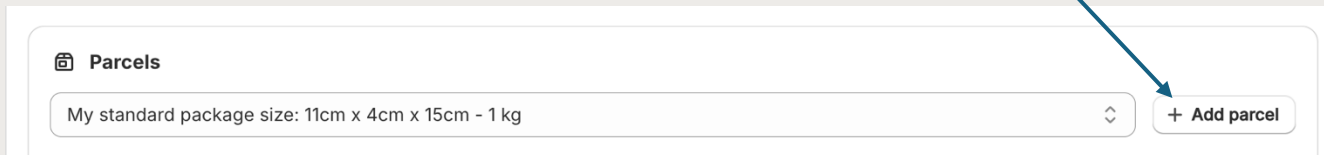
4. Set the condition: **Product tag is equal to [your tag]**.

5. Click **Save**.

Step 5 – Create a delivery method

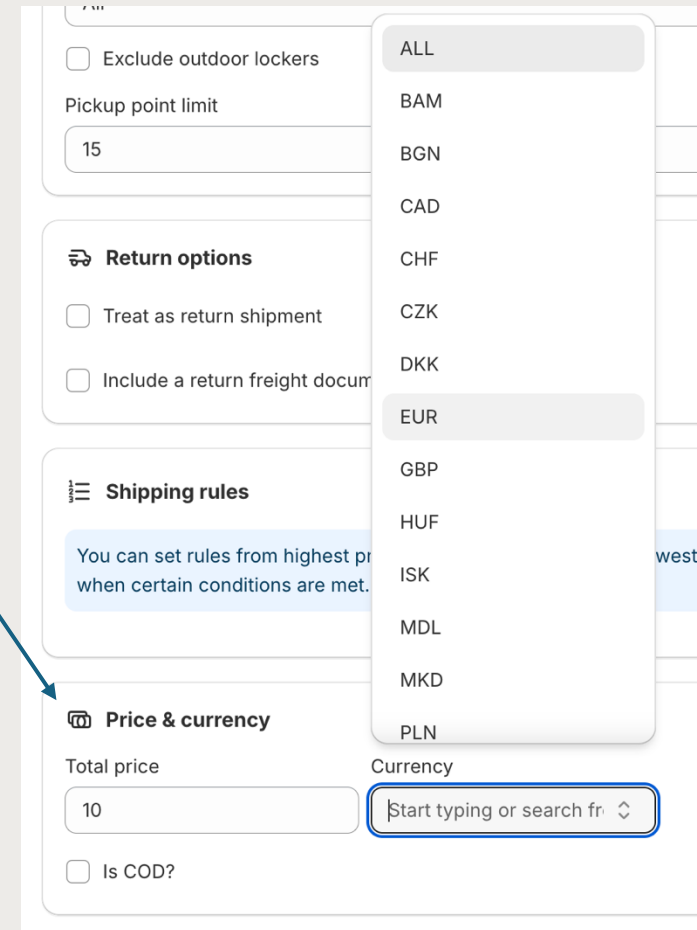
10. Enter the delivery method price (**Total price**) and currency (**Currency**). **This applies only to the CCS plan.**

11. Select the parcel template you created earlier from the dropdown menu and click **+Add parcel**. **This applies to both CCS and non-CCS plans.**



If you have **CCS enabled**, the delivery method will now automatically appear at your store's checkout.

If you do **NOT** have **CCS**, continue with the instructions on the next page →



Here's how to display delivery methods at your store's checkout **if you do not have the CCS feature enabled:**

Once you have created a delivery method in the Shipit Shopify app, go back to your Shopify admin.

Open **Settings** from the bottom left corner and select **Shipping and Delivery**.

Click the top **Shipping** box and select **+Add rate**.
Do not modify the settings in the two boxes above.

Add a new delivery method:

1. The delivery method name must be exactly the same as the one you used in the Shipit app. The name links the delivery methods created in Shipit and Shopify together.
2. Add the estimated delivery time and any additional information.
3. Set a price for the delivery method.
4. Save the delivery method.

This ensures that delivery methods work correctly at Shopify checkout without CCS.

Add rate [X]

Rate type
Use flat rate

Shipping rate
Custom

Custom rate name
Matkahuolto Lähellä-paketti

Custom delivery description (optional)
Toimitusaika-arvio 1-3 arkipäivää
Max 25 characters recommended.

Price
€ 4.90

[Add conditional pricing](#)

Checkout preview

☒ Matkahuolto Lähellä-paketti
Toimitusaika-arvio 1-3 arkipäivää

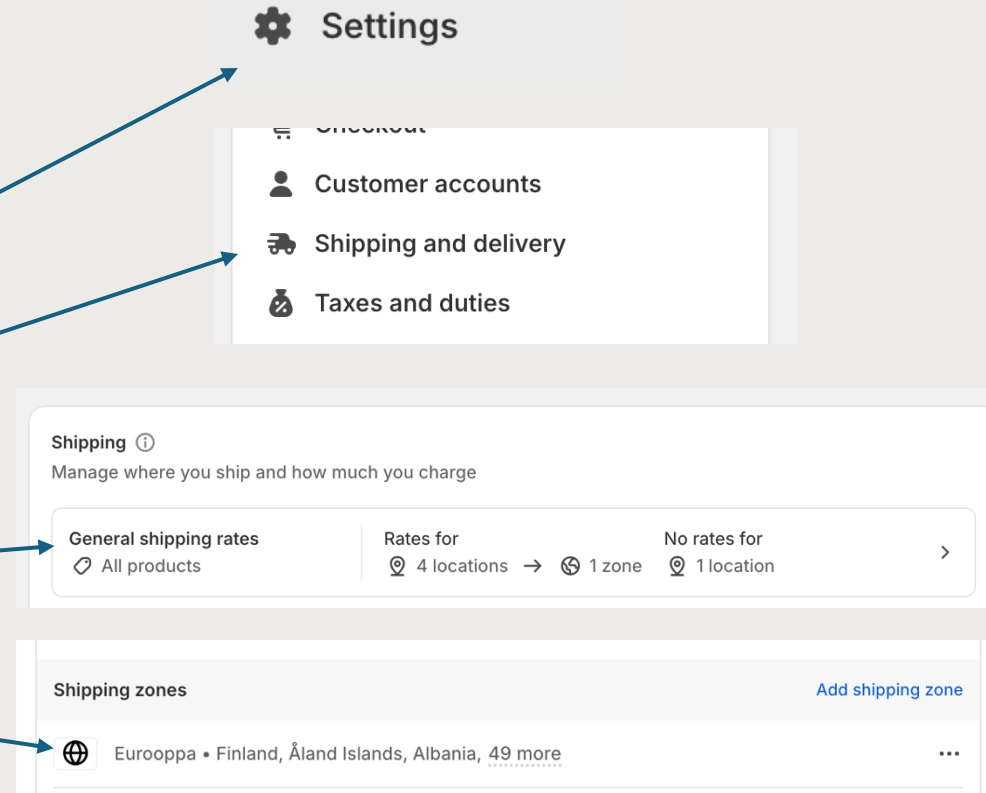
€4.90

[Cancel](#) **Done**

Step 6 – Add Shipping zones

This step applies to both CCS and non-CCS plans

- Go to your Shopify settings by clicking the **“Settings”** button in the bottom left corner.
- Select **“Shipping and delivery.”**
- Click the top **“Shipping”** box.
- Add **Shipping zones**, i.e., define the countries where you want to offer delivery in your online store.



Vaihe 6

– Yhdistä Shopify Shipitiin

Tämä vaihe koskee vain, jos sinulla on CCS

Once you have defined the zones, connect Shipit and Shopify.

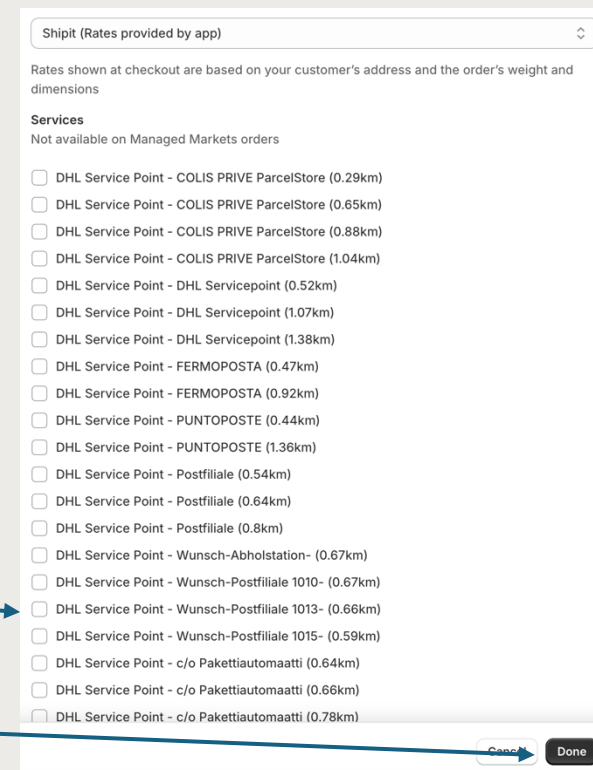
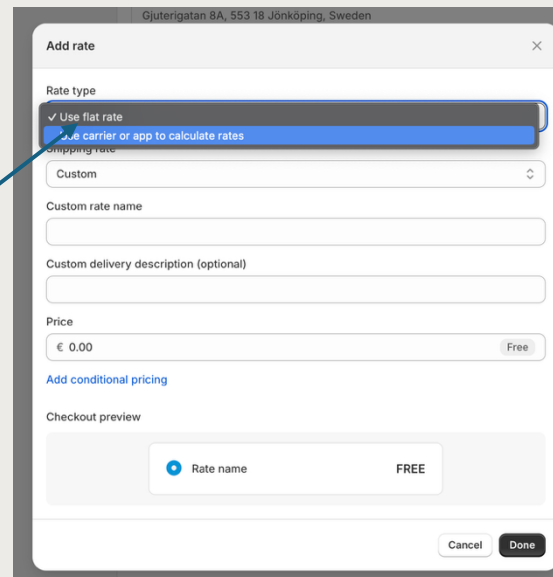
- Click **“Add rate”** and select **“Use carrier or app to calculate rates.”**
- From the dropdown menu, choose **Shipit**.

Wait a moment for Shipit’s delivery methods to load.

If you want home delivery options to appear at your store’s checkout, make sure to select them in Shopify’s shipping settings and then click **“Done.”**

If you don’t want to use home deliveries, simply select any other delivery method and click “Done.”

This links the Shipit Shopify app to Shopify’s checkout and activates the display of delivery methods for your customers.



SHIPIT

All done – you have now created one delivery method on both CCS and non-CCS plans!

Create the other delivery methods in the same way and define the default parcel dimensions.

We recommend adding at least three different carriers' delivery methods to your checkout so that your customers can choose the option that best suits them. For one customer, the most important factor might be the location of the pickup point or locker; for another, the carrier itself; and a third might choose based on speed or price.

Having multiple options improves the customer experience and increases conversions.

If you don't yet have the carriers' price lists, you can check them on Shipit's website or contact myynti@shipit.fi – we'll be happy to help you select the delivery methods best suited for your store.

You can also add your own carrier agreements directly to the Shipit platform – making them available in the Shipit Shopify app as well. If you would like more information about adding your own agreements, please contact Shipit's customer service on weekdays between 9 a.m. and 4 p.m.